Postgraduate Diploma and MA in Social Work

Information for enquirers in Scotland

February 2023 entry

**Contents**

**Section A: Structure and content – Page 2**

1) Postgraduate Diploma in Social Work

2) MA in Social Work

3) Time to complete

4) Module content

- K832: Developing social work practice

- K833: Advancing social work practice

- KXK829: Transforming professional practice

**Section B: Programme requirements – Page 4**

5) Entry requirements

6) Practice Learning Requirements (placements) for the programme

7) Fees and funding

**Section C: Recruitment and selection process – Page 8**

8) Selection process

- Independent students

- Sponsored students

9) Contact details

**Section A: Structure and content**

The postgraduate programme can be studied in two stages and the standard progression route is highlighted below.

**1) Postgraduate Diploma in Social Work**

Website: [E85 | Postgraduate Diploma in Social Work | Open University](https://www.open.ac.uk/postgraduate/qualifications/e85)

Modules: ***K832: Developing social work practice + K833: Advancing social work practice***

A Postgraduate Diploma in Social Work, which is a qualifying award to apply for entry to the SSSC register as a Social Worker. 120 academic credits studied over 17 months, including two practice learning placements (80 days & 90 days).

**2) MA in Social Work**

Website: [F80 | MA in Social Work | Open University](https://www.open.ac.uk/postgraduate/qualifications/f80)

Module: ***K805: Advancing professional practice\****

A Masters project/dissertation module, which will enable students to extend their skills in research and analysis, *following completion of K832 & K833.* 60 academic credits studied over 9 months. This will involve a small-scale research project, which will normally be relevant to setting in which the student is located and have the potential to benefit the development of practice within that area.

\*From October 2022, ***K805: Advancing professional practice*** replaces **KXK829: *Transforming professional practice***.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | K832 | K833 | K805 |
| Year 1 | January |  |  |  |
|  | February |  |  |  |
|  | March |  |  |  |
|  | April |  |  |  |
|  | May | **K832** |  |  |
|  | June |  |  |  |
|  | July |  |  |  |
|  | August |  |  |  |
|  | September |  |  |  |
|  | October | Result |  |  |
|  | November |  |  |  |
|  | December |  |  |  |
| Year 2 | January |  |  |  |
|  | February |  | **K833** |  |
|  | March |  |  |  |
|  | April |  |  |  |
|  | May |  |  |  |
|  | June |  |  |  |
|  | July |  | \*PGDipSW Result |  |
|  | August |  |  |  |
|  | September |  |  |  |
|  | October |  |  |  |
|  | November |  |  |  |
|  | December |  |  |  |
| Year 3 | January |  |  | **K805** |
|  | February |  |  |  |
|  | March |  |  |  |
|  | April |  |  |  |
|  | May |  |  |  |
|  | June |  |  |  |
|  | July |  |  | MA in SW Results |

\*Students who pass both K832 & K833 will be eligible to register with SSSC as a Social Worker

**3) Time to complete**

The presentation pattern will allow students to complete the Postgraduate Diploma in Social Work within 18 months, and the MA in Social Work within 30 months.

The maximum time allowed for completion is 5 years for the Postgraduate Diploma in Social Work and 9 years for the MA in Social Work.

**4) Module content**

Relevant teaching has been integrated into ***K832: Developing social work practice*** and ***K833: Advancing social work practice*** to provide a thematic approach to exploring law; digital and information literacy; values and ethics; safeguarding practices; theories and approaches in social work intervention; and research methods and evidence-based practice. There are study pathways in each of the practice-related modules, so that students can study relevant learning guides alongside their placement, to support their practice learning with particular service user groups.

***K832: Developing social work practice (60 credits)***

***Start date:*** late January

***End date:*** early September

***Practice-based learning:***80-day placement (normal attendance pattern 4 days/week for 20 weeks)

***Module details:*** [***K832 | Developing Social Work Practice | Open University***](https://www.open.ac.uk/postgraduate/modules/k832#details)

***Content:***

* Foundations for social work practice
* Communication and interpersonal skills
* Social divisions and diversity
* Human growth and development
* Social work practice with children and families OR Social work practice with adults   
  (*students will take both pathways, one on K832 and one on K833)*

***Teaching, learning and assessment:***

* Supported by two OU tutors; a module tutor and a practice tutor
* Residential weekend
* Three face-to-face workshops
* A range of online collaborative activities and discussion seminars
* Online self-directed learning, accessible 24/7
* Two tutor-marked assignments and an end-of-module assignment related to practice learning

***K833: Advancing social work practice (60 credits)***

***Start date:*** early October

***End date:*** late May/early June

***Practice-based learning:***90-day placement (normal attendance pattern 4 days/week for 23 weeks)

***Module details:*** [***K833 | Advancing Social Work Practice | Open University***](https://www.open.ac.uk/postgraduate/modules/k833)

***Content:***

* Research-based practice
* Social work practice with children and families OR Social work practice with adults

(*students will take both pathways, one on K832 and one on K833*)

* Mental health
* Professional development

***Teaching, learning and assessment:***

* Supported by two OU tutors, a module tutor and a practice tutor
* Three face-to-face workshops
* A range of online collaborative activities and discussion seminars
* Online self-directed learning, accessible 24/7
* Two tutor-marked assignments and an end-of-module assignment related to practice learning

***K805: Advancing Professional Practice (60 credits)***

***Start date:*** early October

***End date:*** late May/early June

***Practice-based learning:***N/A

***Details:*** From October 2022, ***K805: Advancing professional practice*** replaces **KXK829: *Transforming professional practice***

***Content:***

* A guided enquiry into advanced social care/ social work practice leading to recommendations for improvement in a practice setting
* Includes an investigation of both evidence and experience and explores different means for dissemination of best practice

***Teaching, learning and assessment:***

* Project/dissertation
* Supported by an OU module tutor
* Online group tuition and individual contact
* Online self-directed learning, accessible 24/7
* Four tutor-marked assignments and an end-of-module assignment

**Section B: Programme requirements**

**5) Entry requirements**

***a) Academic qualifications***

Applicants should hold a degree in a relevant health/societal/psychology or other cognate discipline such as:

* Health and Social Care
* Nursing
* Occupational Therapy
* Psychology
* Sociology/Social Studies
* Law/Legal studies
* Teaching/Education

Holders of other degrees may be considered, depending on the content of their degree, completion of other relevant qualifications, work/volunteer experience etc. Potential applicants in this position should email [R11-SHSW@open.ac.uk](mailto:R11-SHSW@open.ac.uk) providing dates and full details of the content of their degree (such as an academic transcript) and any other relevant information/qualifications and we will then be able to advise further.

Also, candidates must either provide evidence of meeting the SSSC numeracy requirement (equivalent to a minimum SCQF level 5 Core Skills Numeracy at Grade C. Core Skills level 5 numeracy is a component of National 5: Applications of Mathematics and National 5: Mathematics) or pass an OU numeracy test.

***b) Relevant recent experience***

Candidates’ experience will be considered individually on application, but we would normally expect a **minimum** of one year’s experience - either paid or voluntary - in a setting such as a local authority or a health or social care provider in the private, voluntary or independent sector. The combination of an applicants’ academic and vocational record will be considered together with a proven record of experience of engaging directly with Service Users in a professional setting. The practice experience is to ensure students have experience of the sorts of organisational settings and supportive relationship that social work or social care involve.

Previous experience needs to have provided:

- regular engagement with service users or their carers and an understanding of their situation

- an appreciation of rules and guidance that show the way organisations expect their staff to behave and work with people

- expectations about the standards and codes that we need to consider when working with vulnerable people.

***c) References***

If your employer is considering sponsoring you, please either provide their contact details (or ask them to contact us) so we can discuss the programme, selection process, and sponsor requirements with them. This usually involves them paying your fees, organising your placements and supporting you throughout the programme.

If you are making an Independent application, you will still be required to obtain a line manager’s/supervisor’s reference from a social care setting (which takes the form of a supportive statement) asking them to provide their opinion on your personal qualities and suitability to undertake training as a social worker.

All candidates must also provide a suitable 2nd reference from someone they have known in a work or education capacity within the last two years (e.g. another senior member of staff in their employing organisation or previous employing organisation). If candidates have been in education rather than employed work, we can accept a reference from their education institution/tutor.

***d) In addition, candidates must:***

* Complete an OU application form, including personal statement
* Demonstrate their ability to understand and communicate in written and spoken English
* Demonstrate they have appropriate personal and intellectual qualities to train as a social worker
* Be part of a selection process, including written task and face-to-face interview (see Section C below)
* Register as a student social worker with the Scottish Social Services Council (SSSC) which includes a check under the Protection of Vulnerable Groups (PVG) scheme
* Be willing to undertake the compulsory pre-module reflective practice activities during September 2022.

**6) Practice Learning Requirements (placements) for the programme**

***K832: Developing social work practice*** and ***K833: Advancing social work practice*** each have a requirement that students complete a substantial placement (80 days + 90 days; 4 days/week) between March 2023 and April 2024.

There is also a requirement for students to successfully complete reflective activities, equivalent to 30 days practice, prior to the module start. This is scheduled for September 2022. These activities should take place within their work setting and include a Direct Observation of their practice by a qualified Practice Educator, and verification of their work by a supervisor/line manager. Successful applicants will be provided with full details and guidance of how to complete this compulsory piece of work.

Following the start of the module in late-January, students will be required to undertake a further 10 days of practice experience activities in their own workplace as Preparation for Practice. This will also require verification of their work by a supervisor/line manager.

***Students should be prepared to commit to their placements full time from March-August 2023 and November 2023-April 2024. Sponsored students will have commitment from their employer to support their placements. We advise Independent students to have a break from paid employment whilst undertaking their placement as it is important to focus their time and energy on the demanding combination of their studies and placement requirements. Students need to consider how they can be released from their substantive post in order to undertake the placements.***

For Independent students, the University will find appropriate placements for both modules, ensuring that students have experience working in different sectors and with different service user groups. However, students are responsible for arranging the pre-module reflective activities and 10 days Preparation for practice within their work setting. There is considerable pressure on the availability of placements, so a choice will not always be possible although we will endeavour to meet the student’s preferences where we can. Some travel to placements should be expected as placement providers are located across a wide geographical area.

In ***exceptional*** circumstances students may request one placement in their workplace but this will need to be approved by the Open University to ensure that the Standards in Social Work Education can be met within the placement through suitable Learning Opportunities.

**7) Fees & funding**

***a) Module Fees***

The fee information provided here is valid for modules starting before 31 July 2023. Fees normally increase annually in line with inflation and the University's strategic approach to fees. We anticipate that the fees for modules starting after 31 July 2023 will be available around mid-March 2023.

***K832: Developing social work practice (60 credits) - £3940***

***K833: Advancing social work practice (60 credits) - £3940***

***K805: Advancing Professional Practice (60 credits) - £3380***

Information about paying your fees can be found at: [Postgraduate Fees and Funding | Open University](http://www.open.ac.uk/postgraduate/fees-and-funding)

***NB: The Student Awards Agency for Scotland (SAAS) (***[***http://www.saas.gov.uk/***](https://gbr01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.saas.gov.uk%2F&data=04%7C01%7CEdel.Walsh%40sssc.uk.com%7Ca20f31b7e9864b25118a08d896119474%7C5be84c0f1852401fb16ba2b7f7fbcb27%7C0%7C0%7C637424349556854484%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=S0UM2NPYhgaRK6kN5QPUhftGLrycMmIL3aFyGBDwipU%3D&reserved=0)***) do not support Postgraduate Social Work students via Postgraduate Tuition Fee Loan or any grants.***

When thinking about how much the course will cost, it’s important to bear in mind the following:

* Students will need their own computer and internet access.
* There may be additional costs associated with set books and travel to tutorials.
* There will be travel costs to and from placements. There are placements for some independent students which do not pay placement related travel costs.
* K832 involves attending a residential weekend, for which there will be additional costs, such as travel to and from the venue (usually Milton Keynes).

***b) Funding***

***As Postgraduate Social Work students can not apply for the*** ***Postgraduate Tuition Fee Loan through SAAS, there are very few funding options available. Candidates therefore need to be in a position to self-fund their studies, if not sponsored by employer or nominated for the SSSC Bursary.***

***SSSC Bursary - limited quota available***

Postgraduate Bursaries are available for nominated and eligible students studying Postgraduate Social Work at The Open University. This is administered through the Scottish Social Services Council (SSSC). Funding is limited and subject to an annual quota. Students must be nominated by the University, who will have been allocated a set number of funded places. Nominations are at the discretion of the University.

**N.B. There is no guarantee that a student will be nominated for a Bursary, as we anticipate many more successful applicants to the programme than Bursary quota places.**

Once the OU selection process is complete, the University will provide successful Independent students with further information about the bursary nomination process. We will then send a list of our nominated students to the SSSC, and those students will be invited to apply. Nomination does not guarantee eligibility for funding. Students will be assessed for residence eligibility, previous funding received and if eligible, entitlement. If you have studied a Postgraduate course previously, and received public funding for this within the previous year, this may also affect your eligibility.

The overall Bursary consists of various allowances and are intended as a contribution towards the costs of study:

* Tuition fees - the maximum contribution the Postgraduate Bursary Scheme was approved to pay towards course fees in the 2021/22 academic year was £3415. The maximum amount will not cover the full module fee and students would be responsible for meeting the cost of the shortfall at the point of registration. The SSSC contribution towards fees is paid directly to the University on the student’s behalf.
* Means tested maintenance grant and additional allowances depending on circumstances. Your personal situation and household income are used to determine this support. If you are under 25, this will usually be based on your parent’s income. Additional allowances may be available for parents in the form of a single parent allowance, dependents allowance and childcare allowance.
* Placement Travel Expenses: all eligible students will receive £500 (2021/2) towards travel during their Practice Placement.

The minimum a nominated, eligible, student could be awarded each year are the Tuition Fees contribution and Placement Travel Expenses.

As a guide: if they are nominated and eligible, a single person over 25, living in their own home, could be awarded (in 2021/22) a Means-tested grant of around £3949.00 per annum; £500 Placement Travel Expenses and the Tuition Fees contribution of £3415.

***Open University Student Budget Account (OUSBA)***

OUSBA is a wholly owned subsidiary of The Open University and has been giving OU students financial access to OU modules and qualifications since 1998. When you charge your fees to OUSBA Ltd, the company calculates your OU fee which it pays on your behalf to OU. OUSBA then spreads the fee and interest payable over up to a year, enabling you to pay your fees monthly and walk away with a qualification and without any further debt.

An Open University Student Budget Accounts (OUSBA) agreement is a legally binding credit agreement between you and OUSBA Ltd. By signing an agreement, you personally will remain liable for the repayments and are bound by its terms and condition. This applies even if you are trying to secure funds to pay your fees from a third party.

Further details can be found at: [Monthly Instalments | How to Pay | Open University](https://www.open.ac.uk/courses/fees-and-funding/ousba)

***Other possible sources of funding***

* Skills Development Scotland (ITA)

<https://www.myworldofwork.co.uk/learn-and-train/sds-individual-training-accounts-ita>

* National Union of Students (NUS)

<https://www.nus.org.uk/>

* Prospects

<https://www.prospects.ac.uk/>

* Postgraduatesearch.com - search for any postgraduate course in the UK <https://www.postgraduatesearch.com/funding>

**Section C: Recruitment and selection process**

**8) Selection process**

There is a formal admissions selection process, requiring all applicants to:

* Complete an OU application form, which will include a personal statement, employment/voluntary experience, references, (employer and 2nd reference) and a declaration of suitability for social work.
* Provide evidence they meet the academic entry requirements.
* Take part in the selection process, which will include a written test and face-to-face interview.

***Independent students***

Due to the time required for the selection process and pre-module reflective activities, ***recruitment begins in the April prior to the January intake.***

* Application packs will be available from early April 2022 and can be requested by emailing [R11-SHSW@open.ac.uk](mailto:R11-SHSW@open.ac.uk) You may note your interest now and it will be sent to you once available.
* Completed applications, including references and evidence of qualification(s), must be submitted by **Friday 29th April 2022.**
* Shortlisting will take place in early May 2022, and we anticipate that shortlisted candidates will be notified by **Friday 20th May 2022.**
* The written task is scheduled for **Friday 27th May 2022** and interviews will take place between **Monday 30th May** and **Friday 17th June 2022**.
* We hope to notify successful candidates of their conditional offer of a place on the programme by the end of **June 2022.**

***Sponsored students***

If you are considering applying for the programme as a sponsored student, you should first speak to your employer to find out whether they would be willing to support you to train as a social worker.

If they are not currently supporting students on the OU programme and would like to find out more about what’s involved, they can contact the social work team directly by emailing [R11-SHSW@open.ac.uk](mailto:R11-SHSW@open.ac.uk)

We can arrange for a member of the OU Social Work team to contact your employer, to explain and discuss the programme in more detail and to ensure that they are able to provide practice learning opportunities that meet the requirements for Social Work students. The selection process and timescales will also be discussed with your employer and the application paperwork sent directly to them.

If your employer currently sponsors students on an OU Social Work programme, please ask them to contact their OU in Scotland link (or [R11-SHSW@open.ac.uk](mailto:R11-SHSW@open.ac.uk)) to discuss the selection process and timescales. We will also send the application paperwork directly to them.

**9) Contact details**

Web: [Contact Us | Open University](https://www.open.ac.uk/contact#postgraduate-enquiries)

Email: [R11-SHSW@open.ac.uk](mailto:R11-SHSW@open.ac.uk)